

PHI 234: BUSINESS ETHICS

Professor: Dr. Larry J. Waggle

Section: 9:35 TR: 352 STV

Office: 414C Stevenson Hall

Office Phone # (309) 438-2466

Office Hours: by appointment only

Email Address: Ljwaggl@ilstu.edu

Main Philosophy Office: 412 Stevenson Hall (309) 438-7665

A philosophical examination of selected ethical issues in business practice including discussions of case materials, such as personnel management, advertising, labor-management relations, and corporate responsibility.

This is a short version of my syllabus. The syllabus that will be enforced throughout the semester can be found on my website. During the first week of the semester, you should read the complete version of the syllabus on my website, www.philosophy.ilstu.edu/ljwaggl/phil234. All university policies will be enforced. The following additional policies apply in my classes.

Attendance	You are expected to be in class, prepared to work, every scheduled class period. Excessive absences will dramatically affect your performance in this class.
Homework	You are expected to have all of the assigned readings done prior to the class period in which we discuss them.
Student Learning	You are to set aside at least two hours of out of class time for every hour you are in class per week. I, then, will expect that you have spent at least six hours per week with this material.
Class Participation	You are expected to participate in class discussions.
Grading Policy	I use a 10% gradation scale for evaluating all of your work. Your grade is based on the total number of <i>points</i> you have earned, not the letters assigned to the work.
Office hours	Office hours are not replacement class periods. It is impossible to “reteach” extensive portions of this class. If we cannot find a mutual time for an appointment communicate with me via email. Some matters will require office visits and cannot be done by email.
Incompletes	A grade of incomplete may be granted only when justified by extreme circumstances where there is a reasonable expectation of completing the course.
Extra Credit	Should circumstances merit extra credit, you should be prepared to discuss the matter extensively with me in my office.

Late Work Any assignment, without an extension, not turned in by the deadline on paper will receive a zero.

Cellular Phones No cellular phones or other such devices are to be in the class room. Period. Turn the ringer off.

Professional Conduct Success in this course depends on consistent attendance and active participation, both in and out of the class room. Students are expected to attend class regularly, since there is no practical way to make up for missed class discussions, group work, or in-class activities. Coming to class unprepared seriously distracts from the group effort. Mere attendance in class is not enough. Students are expected to prepare for class by completing the assignments prior to class. Active participation includes informed and constructive contributions to classroom discussions, positive contributions to collaborative learning projects, active listening, taking notes, etc. Some of the material and topics we will be discussing may be of a sensitive nature. You are expected to conduct yourself with maturity. Be respectful other's views and others will be respectful of yours.

You are expected to use standard English grammar and spelling on all written work for this class. If you need assistance with this, please consult University Center for Learning Assistance (UCLA) at Stevenson 133

The University policies on cheating on exams, plagiarism of written work or disruption of class will be enforced. The penalties range from censure to expulsion. Please familiarize yourself with these policies. They can be found on pages 7 and 8 of the Student Handbook.

Your degree of success in this class depends on your willingness to explore these topics with an open mind, being respectful of one another's views, and the intensity of work you put into this class. I am committed to your learning and these policies are designed to create a positive learning environment.

Check, prior to class, www.philosophy.ilstu.edu for information concerning class cancellations.